



Council of Three Rivers American Indian Center, Inc.  
Intake Office  
201 Rochelle Street, Pittsburgh, PA 15210  
Telephone: 412-531-3290 or 412 488-2750  
Fax: 412-531-3295 or 412-488-7527

Dear Parent/Guardian:

Thank you for your interest in our COTRAIC Early Childhood Education programs. By completing this application, your child or children will be well on their way to a quality preschool education.

If you have any questions or comments; or need assistance with this paperwork, please feel free to contact the Intake Office at 412-488-2750. Return your completed application for enrollment to the Intake Office or send it by mail.

**You must provide proof of your child's age and proof of income with the application. The application will not be processed without these verifications. Proof of income may be any of the following:**

- |                        |                      |                  |
|------------------------|----------------------|------------------|
| *W-2's                 | *income tax returns  | *recent pay stub |
| *child support records | *foster care records | *DPW printout    |

**Please understand that you must provide proof of employment or enrollment in school or training to be eligible for extended day classes. If you are *not* employed or enrolled in school, the only program option available for your child may be a half-day session. We expect all children to have a minimum of 85% attendance throughout the school year.**

All volunteers must have child abuse and criminal clearances.

Kindly spread the word about our Early Childhood Education programs to your friends and neighbors. As our participants, you are our best advocates and recruiters.

We are presently working in partnership with the following childcare centers:

Mt. Washington Children's Center

Crafton Community Children's Corner

COTRAIC also provides services for children with disabilities and is accredited by NAEYC'S Academy of Early Childhood programs. Our centers are at the following locations:

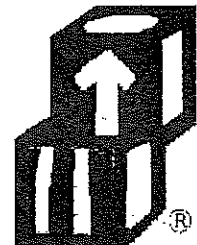
Brookline  
Knoxville

Dorseyville  
Overbrook

Hazelwood



**pennsylvania**  
PRE-K COUNTS



### INITIAL REGISTRATION

1. Child's Name: \_\_\_\_\_

2. Child's Date of Birth: \_\_\_\_\_ 3. Child's Gender: \_\_\_\_\_ Male \_\_\_\_\_ Female

4. Address: \_\_\_\_\_  
\_\_\_\_\_ Zip Code \_\_\_\_\_

5 Home Phone #: \_\_\_\_\_ 6. Work Phone #: \_\_\_\_\_

7. Are you currently serving in the United States Military? \_\_\_\_\_

8. What race/ethnicity do you consider this child? \_\_\_\_\_

9. What is the family's primary language? \_\_\_\_\_

Do you speak/understand the English language? \_\_\_\_\_ Yes \_\_\_\_\_ No

10. How many Adults \_\_\_\_\_ and how many Children \_\_\_\_\_ in your household?

11. Gives names and birth dates of **all children** in the household:

Child's Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_

Child's Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_

Child's Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_

Additional names, please use other side of this form.

12. Disabilities:	None _____	Suspected: _____	Diagnosed: _____	Date _____
Autism	_____	_____	_____	_____
Emotional/behavioral disorder	_____	_____	_____	_____
Health impairment including deafness	_____	_____	_____	_____
Learning disability	_____	_____	_____	_____
Mental retardation	_____	_____	_____	_____
Orthopedic impairment	_____	_____	_____	_____
Seizures (Epilepsy or Febrile)	_____	_____	_____	_____
Speech or language impairment	_____	_____	_____	_____
Traumatic brain injury	_____	_____	_____	_____
Visual impairment including blindness	_____	_____	_____	_____
Other impairment _____	_____	_____	_____	_____
Family History of Diabetes, High Blood Pressure, etc.	_____	_____	_____	_____

13. Does this child currently receive special services for the above indicated? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, name and phone number of Provider: \_\_\_\_\_

Circle 1<sup>st</sup> and 2<sup>nd</sup> choice of sessions  
AM (8:00-11:30) PM (12:30-3:30) EXTENDED DAY (8:00-2:00)

Center applying for or at: \_\_\_\_\_

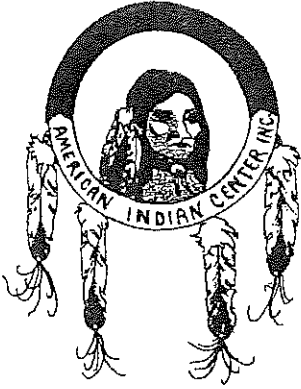
Are you requesting bus transportation for your child? \_\_\_\_\_ Yes \_\_\_\_\_ No

Do you receive subsidized child care? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you homeless (Living in a shelter or other temporary housing)? \_\_\_\_\_ Yes \_\_\_\_\_ No

\*\* If answered "yes" we will need notarized documentation/letter.

Return to: 201 Rochelle Street, Pittsburgh, PA 15210 Phone: 412-488-2750



Council of Three Rivers American Indian Center, Inc.  
120 Charles Street, Dorseyville, PA 15238  
Telephone: (412) 782-4457  
Fax: (412) 767-4808  
Singing Winds Site

Intake Office  
201 Rochelle Street, Pittsburgh, PA 15210  
Telephone: 412-531-3190 or 412-488-2750  
Fax: 412-531-3295 or 412-488-7527

## APPLICATION

Child's Name: \_\_\_\_\_

Mother/Guardian: \_\_\_\_\_

DOB: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Father/Guardian: \_\_\_\_\_

DOB: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

School District of Residence: \_\_\_\_\_

Type of family: \_\_\_\_\_ Two Parent Family  
\_\_\_\_\_ Single Parent Family (Mother/Mother Figure Only)  
\_\_\_\_\_ Single Parent Family (Father/Father Figure Only)  
\_\_\_\_\_ Other Family Type: Specify: \_\_\_\_\_  
\_\_\_\_\_ Foster Family

Are there any court orders regarding custody/visitation/PFA? \_\_\_\_\_ Yes \_\_\_\_\_ No  
(If you have answered yes, please provide a copy of the court order or PFA. This information **must** be received before your child/children can start the program.)

Has this child ever been enrolled in Head Start or other child development programs?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

If Yes, specify which program(s) and date(s) of attendance.

\_\_\_\_\_ Early Head Start from \_\_\_\_\_ to \_\_\_\_\_  
\_\_\_\_\_ Head Start from \_\_\_\_\_ to \_\_\_\_\_  
\_\_\_\_\_ Greater Hazelwood Family Center from \_\_\_\_\_ to \_\_\_\_\_



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**INCOME VERIFICATION**  
 (Certification & Signatures)

Names of Family Members

_____	_____	_____
Adult	Child	Child
_____	_____	_____
Adult	Child	Child
_____	_____	_____
	Child	Child

I certify that the information provided in this application, to the Early Childhood Education Program, is accurate and truthful to the best of my knowledge.

_____	_____	_____
Parent/Guardian Signature	Social Security Number	Date
_____	_____	_____
Phone Numbers	Home	Work
_____	_____	_____
		Message/Cell/Pager

**AGENCY USE ONLY**

This family meets Head Start income eligibility requirements: \_\_\_\_\_ Yes \_\_\_\_\_ No    Family Size: \_\_\_\_\_  
 Adults/Children

This family meets Pre-K Counts income eligibility requirements: \_\_\_\_\_ Yes \_\_\_\_\_ No    Family Size: \_\_\_\_\_  
 Adults/Children

**METHOD OF VERIFICATION**

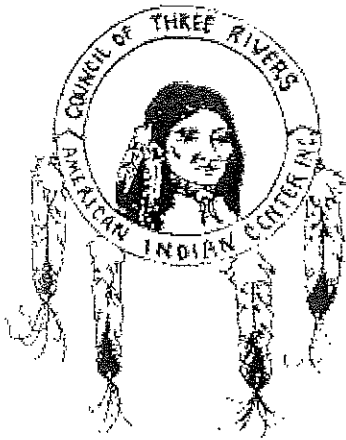
_____ Tax Statement	_____ W2 Statement	_____ Pay Stubs
_____ Income Declaration	_____ Foster Care	_____ Public Assistance Printout
_____ Unemployment	_____ Public Assistance Director	
_____ Other: Specify _____		

Head Start/Pre-K Determination	USDA Determination
_____ Eligible _____ Over Income	_____ Free _____ Reduced _____ Paid

Income/eligibility certified by:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_



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120 Charles St. \* Dorseyville, Pa. 15238  
Ph. 412-782-4457 - Fax 412-767-4808  
**Singing Winds Site**

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**HEAD START PROGRAM**  
201 Rochelle Street \*\* Pittsburgh, PA 15210-2047  
Ph. 412-488-2750 \* Fax 412-488-7527

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Child's Name: \_\_\_\_\_

As part of my application for service(s) from the Council of Three Rivers American Indian Center, Inc., Singing Winds Head Start, I hereby certify: (Please check the appropriate box.)

<input type="checkbox"/>	I <b>AM NOT</b> American Indian
--------------------------	---------------------------------

<input type="checkbox"/>	I <b>AM</b> American Indian and the name of my tribe, band, nation, group, community or Alaskan Native Corporation is:
--------------------------	--

If you are American Indian, please complete whichever of the following best applies to you:

- I am an enrolled member of the above tribe; my enrollment number is \_\_\_\_\_
- I am eligible for enrollment, but am not yet enrolled with the above tribe.
- I am recognized as a member of the above tribe, but my tribe does not enroll.
- I am a descendant of the above tribe, but I am not enrolled nor eligible for enrollment. I identify as American Indian and am regarded as such by the Indian community in which I live or am a part of.

Present two items from the following list of documentation:

1. Birth Certificate signifying Indian identification.
2. Tribal enrollment information.
3. Letters from two non-related individuals attesting to your claim to Indian identification or descent.
4. Other official governmental document showing identification as Indian.

I CERTIFY THAT THE ABOVE IS COMPLETE AND TRUE TO THE BEST OF MY KNOWLEDGE.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CODE WORD INFORMATION

Code # \_\_\_\_\_  
(OFFICE USE ONLY)  
Room #: \_\_\_\_\_  
(OFFICE USE ONLY)

Child's Name: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

HOME Phone Number \_\_\_\_\_ WORK Phone Number \_\_\_\_\_ OTHER Phone Number \_\_\_\_\_

**PERMISSION TO TRANSPORT**

I hereby give permission for the staff of the Council of Three Rivers American Indian Center, Inc., to provide transportation for \_\_\_\_\_ in vehicles belong to the agency, staff members or emergency vehicles. The transportation shall include, but not be limited to travel to and from the center, to and from medical and dental appointments, to and from Head Start field trips, and to and from emergency medical and/or dental facilities.

This consent is valid until: August 31, 2018

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CODE WORD** \_\_\_\_\_

Please give us a code word for your child. Code words are used for the safety of your child. The people who are allowed to pick up your child will need to be listed here and they will need to know the code word. You need to select a word that is easy for you to remember and then share it with the people you have listed. **DO NOT SHARE THE CODE WORD WITH THE CHILD. WE WILL NOT RELEASE YOUR CHILD TO ANYONE WHO IS NOT LISTED BELOW OR DO NOT KNOW THE CODE WORD. REMEMBER, THE PERSON DROPPING OFF/PICKING UP YOUR CHILD MUST BE 13 YEARS OLD OR OLDER.**

**PERSONS PERMITTED TO PICK-UP CHILD PHOTO ID IS REQUIRED FOR PICK-UP**

Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_  
Legal Name as shown on Identification

\_\_\_\_\_ Home  
Phone Number Work Phone Number Address of person picking up child

Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_  
Legal Name as shown on Identification

\_\_\_\_\_ Home  
Home Phone Number Work Phone Number Address of person picking up child

Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_  
Legal Name as shown on Identification

\_\_\_\_\_ Home  
Phone Number Work Phone Number Address of person picking up child

CODE WORD FORM

Child's Name: \_\_\_\_\_

Code # \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Site/Room# \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**CODE WORD**

\_\_\_\_ NEW FORM

\_\_\_\_ ADDITION

\_\_\_\_ CHANGE/CORRECTION

\_\_\_\_ DELETION

**PERSONS PERMITTED TO PICK-UP OR DROP OFF CHILD/CHILDREN**

**PHOTO ID IS REQUIRED**

Name: \_\_\_\_\_  
Legal Name as shown on Identification

Relationship to Child: \_\_\_\_\_

Home Phone Number

Work Phone Number

Address of person picking up child

Name: \_\_\_\_\_  
Legal Name as shown on Identification

Relationship to Child: \_\_\_\_\_

Home Phone Number

Work Phone Number

Address of person picking up child

Name: \_\_\_\_\_  
Legal Name as shown on Identification

Relationship to Child: \_\_\_\_\_

Home Phone Number

Work Phone Number

Address of person picking up child

Name: \_\_\_\_\_  
Legal Name as shown on Identification

Relationship to Child: \_\_\_\_\_

Home Phone Number

Work Phone Number

Address of person picking up child

Name: \_\_\_\_\_  
Legal Name as shown on Identification

Relationship to Child: \_\_\_\_\_

Home Phone Number

Work Phone Number

Address of person picking up child

Name: \_\_\_\_\_  
Legal Name as shown on Identification

Relationship to Child: \_\_\_\_\_

Home Phone Number

Work Phone Number

Address of person picking up child



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### PERMISSION TO RELEASE INFORMATION

I give permission for release of all information regarding \_\_\_\_\_ to the  
(Name of Child) (Date of Birth)  
Singing Winds Head Start program from the below listed services:

Doctor/Clinic/Hospital Name: _____ Phone: _____ Fax Number: _____
Dentist/Clinic/Hospital Name: _____ Phone: _____ Fax Number: _____
Department of Public Assistance: _____ Phone: _____ Address: _____
Other Name: _____ Phone: _____ Address: _____

This consent will be valid until **August 31, 2018** . A photocopy of this release shall be considered valid.

In granting this permission I understand that all information will be treated in a confidential manner. I release the COTRAIC Early Childhood Education program and its staff from legal liability for disclosing or acquiring any information that I have permitted by signing this form.

I also release the above-mentioned person and/or agencies from legal liability for giving information to the COTRAIC Early Childhood Education program for the period stated above.

Signature \_\_\_\_\_

Relationship to child \_\_\_\_\_

Date \_\_\_\_\_

Room # \_\_\_\_\_

Code # \_\_\_\_\_





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**EMERGENCY TREATMENT FORM**

Child's Name: \_\_\_\_\_ RM # \_\_\_\_\_ CODE # \_\_\_\_\_  
 (OFFICE USE ONLY)

Child's Address: \_\_\_\_\_

\_\_\_\_\_  
 (Parent/Guardian) (Telephone Number)

\_\_\_\_\_  
 (Nearest Relative or Friend) (Telephone Number)

\_\_\_\_\_  
 (Nearest Relative or Friend) (Telephone Number)

\*\*\*\*\*

Type of Medical Insurance: \_\_\_\_\_

Insurance #: \_\_\_\_\_

\*\*\*\*\*

Doctor/Clinic/Hospital \_\_\_\_\_

Dentist \_\_\_\_\_

Allergies (to drugs, food, etc.) \_\_\_\_\_

Current Medications (name, dose) \_\_\_\_\_

**\*\*If medication is needed at school, an Individual Health Plan and Authorization for Medication need to be in place before entry\*\***

Physical Limitations/Special Needs \_\_\_\_\_

\*\*\*\*\*

I hereby give my permission for the COTRAIC Early Childhood Education Program to secure emergency medical or dental treatment for my child \_\_\_\_\_ (Date of Birth) \_\_\_\_\_  
 (Child's Name)

Also to transport my child to the most appropriate (as determined by Health Care Professional) medical facility. This consent is valid until **August 31, 2018** A photocopy of this consent shall be considered valid.

\_\_\_\_\_  
 Signature of Parent/Guardian Date

## PRENATAL/BIRTH HISTORY of CHILD

Child=s Name: \_\_\_\_\_

Did you or the child's mother experience any of the following medical problems during the pregnancy?

**Check all that apply**

- |                                       |  |   |
|---------------------------------------|--|---|
| <input type="checkbox"/> Pain         | <input type="checkbox"/> Swelling                      | <input type="checkbox"/> Pregnancy-induced hypertension |
| <input type="checkbox"/> Headaches    | <input type="checkbox"/> Fatigue                       | <input type="checkbox"/> Pre-term labor                 |
| <input type="checkbox"/> Hypertension | <input type="checkbox"/> Bleeding                      | <input type="checkbox"/> C-section                      |
| <input type="checkbox"/> Anxiety      | <input type="checkbox"/> Sickle cell anemia            | <input type="checkbox"/> Diabetes (insulin dependent)   |
| <input type="checkbox"/> Irritability | <input type="checkbox"/> Anemia (Hgb < 10 or Hct < 30) |   |
| <input type="checkbox"/> Stress       | <input type="checkbox"/> Don't Know                    | <input type="checkbox"/> Other, specify: _____          |

Was this child born in a hospital or clinic?

- YES       NO       Don't know

What was this child's birth weight? Or (*nearest estimate is fine*)

\_\_\_\_\_ pounds      \_\_\_\_\_ ounces

Was this child born . . .

- |   |  |
|---|--|
| <input type="checkbox"/> More than 2 months early?  | <input type="checkbox"/> More than 3 weeks late? |
| <input type="checkbox"/> 2 months to 3 weeks early? | <input type="checkbox"/> About on time?          |
| <input type="checkbox"/> Don't remember             |  |

As a newborn, did this child stay in the hospital because she/he had medical problems?

- YES       NO (*skip to specific allergies*)       Don't know

If YES, how long did the child stay in the hospital?

- |   |  |
|---|--|
| <input type="checkbox"/> Less than 1 week?    | <input type="checkbox"/> Over 1 month?   |
| <input type="checkbox"/> One week to 1 month? | <input type="checkbox"/> Don't remember? |

**Specify allergies or medical conditions (if applicable)**

\_\_\_\_\_

## MEDICAL/SOCIAL-EMOTIONAL HISTORY

<b>Child's Name:</b> _____	<b>DOB:</b> _____	<b>Center:</b> _____
<b>Hospitalizations &amp; Illnesses</b>	<b>Yes</b>	<b>No</b>
Did mother have abnormal pregnancy? Explain:		
Child's birth weight:		
Has your child ever been hospitalized or operated on? Explain:		
Has your child ever had a serious illness or accident? A broken bone? Explain:		
<b>Health Problems</b>	<b>Yes</b>	<b>No</b>
Does your child have frequent: <ul style="list-style-type: none"> <li>• Urinary infections or trouble urinating</li> <li>• Stomach pain, vomiting, diarrhea?</li> </ul> Explain:		
Does your child have difficulty seeing (squint, cross-eyes, look closely at books)? Explain:		Name of Eye Doctor: Date last seen:
Does your child wear glasses?		Name of Eye Doctor: Date last seen:
Does your child have problems with ears/hearing (pain in ear, frequent earaches, infections, drainage, hearing loss)?		Name of Physician: Date last seen
Does your child have ear tubes?  Date inserted:		Name of Physician: Date last seen
Has child ever had a convulsion or seizure? ___Yes ___No If yes, was convulsion/seizure related to a high fever? ___Yes ___No Is child on medication for this condition? Is child taking any other medication?		Name of Physician: When did it happen last? What kind of medication?
Note: Must have Doctor's statement for prescription medications that must be dispensed while child is in school.		Name of Physician: Date last seen: Type of medication: Reason for medication:
Is a physician or dentist currently treating this child? Why?  Next appointment scheduled for:		Physician: Date last seen:  Dentist: Date last seen:
Has child had: <ul style="list-style-type: none"> <li><input type="checkbox"/> Chicken Pox</li> <li><input type="checkbox"/> Hives (See allergy question below)</li> </ul>		
Does child have: <ul style="list-style-type: none"> <li><input type="checkbox"/> Asthma</li> <li><input type="checkbox"/> Bleeding tendencies</li> <li><input type="checkbox"/> Diabetes</li> <li><input type="checkbox"/> Heart/Blood Vessel Disease</li> <li><input type="checkbox"/> Liver Disease</li> <li><input type="checkbox"/> Sickle Cell Disease</li> <li><input type="checkbox"/> Other (Explain)</li> </ul>		Name of Physician: Date of last visit:  Date of next appointment:
Are there any foods your child should not eat? <ul style="list-style-type: none"> <li><input type="checkbox"/> Medical (Must have Dr's statement)</li> <li><input type="checkbox"/> Personal</li> <li><input type="checkbox"/> Religious</li> </ul>		Name of Physician:  Date of last visit:
Does child have any allergy problems (rash, itching, smelling, difficulty breathing, sneezing)? <ul style="list-style-type: none"> <li><input type="checkbox"/> When eating any foods</li> <li><input type="checkbox"/> When taking any medications</li> <li><input type="checkbox"/> When near animals, fur, insects, dust</li> </ul>		
Does your child have a diagnosed disability, with an IEP or IFSP? Explain:		
Are there any conditions that we haven't talked about that get in the way of the child's everyday activities? Describe:		

**Physical, Psychological & Emotional Development**

These questions will help us better understand your child. Please tell me one or two things that your child is interested in or does especially well?

Does your child nap? When: \_\_\_\_\_ How long: \_\_\_\_\_  
 Yes  
 No

Does your child sleep less than 8 hours per night?  
 Yes (Explain)  
 No

How does your child tell you he/she has to go to the restroom? Explain:

Does your child need help with the bathroom?  
 Yes  
 No  
Details:

How does your child respond to adults that he/she doesn't know?

How does your child respond to children he/she doesn't know?

Does your child have any difficulties saying what he/she wants to do or do you have any trouble understanding your child? Explain:

Children sometimes get cranky when they are tired, hungry or sick. Does your child get cranky or cry at other times?  
 Yes  
 No

Have there been any recent changes or problems in your child's life that may affect your child's behavior?  
 Yes (Explain)  
 No

Is your child receiving mental health services?  
 Yes  
 No  
If yes:  
Physician:  
Diagnosis:  
Medication:

Signature of Parent/Guardian: \_\_\_\_\_  
Signature

Relationship: \_\_\_\_\_ Date: \_\_\_\_\_

Note: Complete special diet form, release of information and/or Individual Health Plan as necessary.

# NUTRITIONAL ASSESSMENT of CHILD

Child's Name: \_\_\_\_\_ Room # \_\_\_\_\_ Code # \_\_\_\_\_

## Dietary Habits:

Favorite Foods: \_\_\_\_\_

Least favorite foods: \_\_\_\_\_

Child's know allergies to foods: \_\_\_\_\_

Do you receive Supplemental Nutritional Assistance Program (SNAP)? \_\_\_\_\_

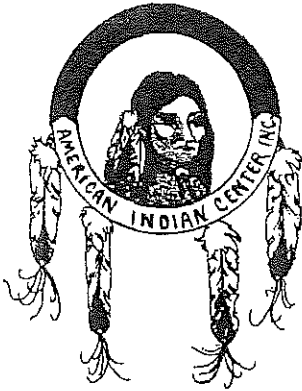
Do you receive Women, Infants, and Children (WIC) a food and nutrition service provided by the State and USDA? \_\_\_\_\_

- |   | Yes   |
|---|-------|
| Child takes vitamin/mineral supplements   | _____ |
| Supplements contain iron  | _____ |
| Supplements contain fluoride  | _____ |
| Supplements were prescribe  | _____ |
| Foods not eaten for medical, religious or personal reasons                      | _____ |
| Child on a special diet due to medical reasons                                  | _____ |
| Change in child's appetite in the past month<br>(If yes, please describe below) | _____ |
| Child takes a bottle  | _____ |
| Child eats or chews things that aren't food                                     | _____ |
| Child has trouble chewing or swallowing   | _____ |
| Child often has:  |       |
| Diarrhea  | _____ |
| Constipation  | _____ |
| Concerns about what child eats  | _____ |

## Comments

Do you want a consultation with our Nutrition Coordinator? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please let us know the best time to contact you: \_\_\_\_\_



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 Room # \_\_\_\_\_  
 Code # \_\_\_\_\_

**CONSENTS:**

\_\_\_\_\_ Vision      \_\_\_\_\_ Hearing      \_\_\_\_\_ Heights & Weights      \_\_\_\_\_ Blood Pressure  
 \_\_\_\_\_ Accompany class on field trips      \_\_\_\_\_ Use of the child's photograph      \_\_\_\_\_ Hemoglobin

**PLEASE ANSWER THE FOLLOWING QUESTIONS:**

1. Please check if your child has had a history of any of the following:  
 \_\_\_ Ear Aches \_\_\_ Wax Build-up in the Ears \_\_\_ Frequent Head Colds \_\_\_ Ear Infections
2. Is your child presently on medication for ear problems?  
 YES \_\_\_\_\_ NO \_\_\_\_\_ If yes, what? \_\_\_\_\_
3. Does your child have Ear Tubes?  
 YES \_\_\_\_\_ NO \_\_\_\_\_ If yes, which ear?      Right \_\_\_\_\_ Left \_\_\_\_\_
4. When were the tubes put into your child's ears? \_\_\_\_\_  
 \*\*\*\*\*

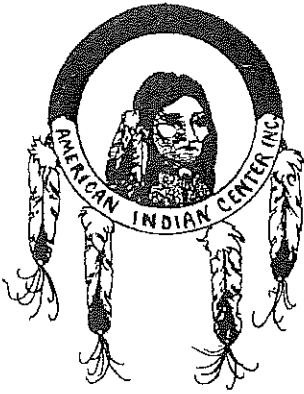
I give permission for my child to have the following screening done by the Health Service Area:

\_\_\_\_\_ Speech & Language Screening  
 \_\_\_\_\_ Tympanometry Hearing Screening  
 (Measures movement of the eardrum which indicates the presence of fluid in the ear.)

**Staff Use Only**

Initial Screening Date			Re-screen Date	
P	E	RS	P	E
P	R	RS	PT	P R

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_ Relationship to Child \_\_\_\_\_



Council of Three Rivers American Indian Center, Inc.  
120 Charles Street, Dorseyville, PA 15238  
Telephone: (412) 782-4457  
Fax: (412) 767-4808  
Singing Winds Site

Intake Office  
201 Rochelle Street, Pittsburgh, PA 15210  
Telephone: 412-531-3290 or 412-488-2750  
Fax: 412-531-3295 or 412-488-7527

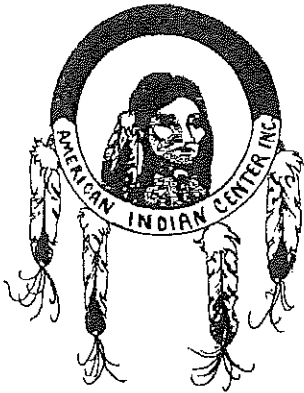
This section is to be given to your doctor and your dentist to complete.

- |        |   |
|--------|---|
| Page 1 | Introduction letter to your health care providers. Please let your Doctor/Dentist read this letter. |
| Page 2 | A request for TB testing for parents B please read.   |
| Page 3 | Give to your doctor to complete after the physical exam.  |
| Page 4 | Child immunization records B to be completed by your doctor.  |
| Page 5 | Give to your dentist to complete after dental exam.   |

Please return the forms as soon as they are completed. Please include on a separate piece of paper the doctor or dentist name and number as well as dates and times of any medical or dental appointments when returning forms to the Head Start. Return forms as they are completed.

If you have any questions please call Family and Community Support Services at (412) 488-2750.

***YOUR CHILD'S PHYSICAL NEEDS TO BE A COMPLETE PHYSICAL  
Including the Hemoglobin, Lead Screening, Blood Pressure, TB Test and results etc.***



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Dear Parents: \_\_\_\_\_ of Child's Name: \_\_\_\_\_

Due to the increase of Tuberculosis (TB) in the United States, for the safety of the children, and to comply with Head Start regulations, **WE ARE ASKING ALL PARENTS TO GET A TB TEST!** We rely on you to volunteer in such things as: the classroom, field trips, holiday parties, in various other components. We need documentation of your TB test in order for you to participate in these activities.

You may be able to receive this test from your doctor when you take your child to get his/her physical or from the County Health Department for free. You will need this signed and dated proof of your **NEGATIVE** results.

We thank you in advance for your co-operation.

Sincerely,

Health/Support Specialists

\_\_\_\_\_  
(Parent's Name)

\_\_\_\_\_  
(Type of TB test given) (Date given) (Results of TB Test) (Date of Results)

\_\_\_\_\_  
(Physician's Signature)

\_\_\_\_\_  
(Date)



**PHYSICAL EXAMINATION/ASSESSMENT**

Child's Name: \_\_\_\_\_ Sex \_\_\_\_\_ Birth Date: \_\_\_\_\_

1. RELEVANT INFORMATION (from Health History, Parent Observation)					
2. SCREENING TESTS: Starred items (*) are <u>required</u> by Head Start and recommend by the American Academy of Pediatrics for children 3-5 years. Enter dates if done previously. When recording results, enter at a minimum AN@, AS@, or AA@ for NORMAL, SUSPECT, or ATYPICAL/ABNORMAL, respectively.					
TEST	DATE	RESULTS	TEST	DATE	RESULTS
a) PRESENT AGE *		____ yrs., ____ mos.	g) VISION (type test) ACUITY, _____		
b) HEIGHT (no shoes, to nearest 1/8 A inch) *			REScreening _____		
c) WEIGHT (light clothing to nearest 1/4 lb)			STRABISMUS _____		
d) BLOOD PRESSURE			COMMENTS _____		
e) HEMATORCRIT or HEMOGLOBIN *			h) OTHER TESTS (if indicated)		
f) HEARING (type test) * RESULTS <sup>R</sup> / <sub>L</sub> _____ REScreening _____ COMMENTS _____			(1) TB _____		
			(2) Sickle Cell _____		
			(3) Lead _____		
			(4) Ova & Parasites _____		
			(5) Urinalysis _____		
			(6) Other _____		

3. PHYSICAL EXAMINATION/ASSESSMENT:				
	NORMAL (for age)	ABNORMAL	NOT EVAL.	COMMENTS (use additional sheet if necessary)
a) GENERAL APPEARANCE				
b) POSTURE, GAIT				
c) SPEECH				
d) HEAD				
e) SKIN				
f) EYES (1) Externa aspect (2) Optic Fundiscopic (3) Cover Test	_____ _____ _____	_____ _____ _____	_____ _____ _____	
g) EARS (1) Externa: & Canals (2) Tympanic Membranes	_____ _____	_____ _____	_____ _____	
h) NOSE, MOUTH, PHARYNX				
i) TEETH				
j) HEART				
k) LUNGS				
l) ABDOMEN (include hernia)				
m) GENTILALIA				
n) BONES, JOINTS, MUSCLES				
o) NEUROLOGICAL/SOCIAL (1) Gross Motor _____ (2) Fine Motor _____ (3) Communication Skills _____ (4) Cognitive _____ (5) Self-Help Skills _____ (6) Social Skills _____	_____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____	
p) GLANDS (Lymphatic/Thyroid)				
q) MUSCULAR COORDINATION				
r) OTHER				

s) GENERAL STATEMENT OF CHILD'S PHYSICAL STATUS: \_\_\_\_\_  
Signature of Doctor \_\_\_\_\_ Date \_\_\_\_\_

FINDINGS, TREATMENTS, AND RECOMMENDATIONS:			
ABNORMAL FINDINGS/DIAGNOSIS	TREATMENT PLAN	RECOMMENDED FOLLOW-UP or RESULTS	DATE
a.			
b.			

**DOCTORS:** Please put results of TB, Lead, and Hgb/HCT on physical forms. If NOT AT RISK, NOT INDICATED, or NOT MEDICALLY NECESSARY please indicate so on the physical and sign.

## IMMUNIZATION RECORD

Child's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

VACCINES	DATE GIVEN	VACCINES	DATE GIVEN
HEP B (3)		PREVNAR (3)	

DTP (4)		POLIO-OPV (4)	

HIB (4)		VARICELLA (1)	
		ROTO VIRUS (3)	

MMR (1)		TB TEST	RESULTS
HEP A (2)		MCV (1)	

EXEMPTIONS: if a child cannot or should not receive a particular immunization, use one of the following reasons:

- A) HAS HAD DISEASE (attach physician's note. Rubella, only a serologic test is a valid exemption.)
- B) ALLERGIC TO \_\_\_\_\_ (specify allergen and attach physician's note).
- C) PARENT'S WILL NOT CONSENT (attach parent consent form).

I hereby attest that I have seen documentation of any immunizations the child received prior to enrollment in Head Start.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## Child Oral Health Assessment

Date Completed: \_\_\_/\_\_\_/\_\_\_

Name: \_\_\_\_\_

Completed By:  Head Start Staff      Specify: \_\_\_\_\_

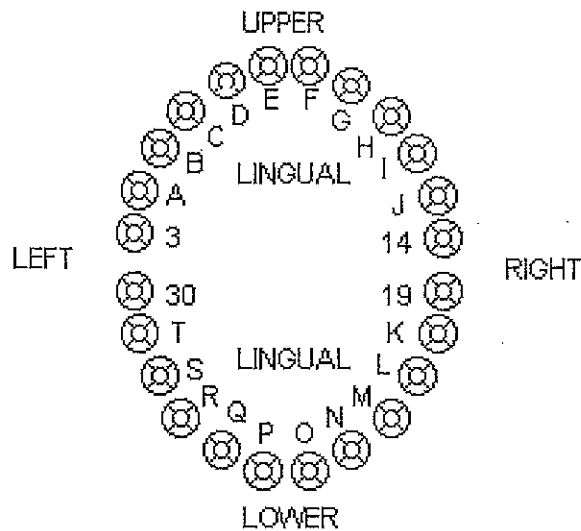
Medical Provider      Specify: \_\_\_\_\_

Assessment Type:  Screening       Assessment

Provider Setting:  Home       Doctor/Clinic       School/Center

Employment       Other: Specify \_\_\_\_\_

Oral Condition:



**Key:**      Missing      Decayed      Filled

Flossing Frequency:

Daily       Weekly       Occasionally       Never

Number of Times Per Day Child Brushes Teeth:

Gum Condition:

Normal       Swollen       Bleeds Easily       Infected

Dental Needs:

No Needs       Treatment       Cleaning  
 Fluoride Supplement       Oral Hygiene Instruction  
 Other: Specify \_\_\_\_\_

**Other Options:**       Filling       Crown       Cleaning  
 Braces       Dentures       Other

Provider Signature: _____	Date: _____
Print Provider Name: _____	

\* Please use back of form for general comments.